

UCCSN Board of Regents' Meeting Minutes March 5-6, 1993

03-05-1993

Pages 72-115

BOARD OF REGENTS

UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF NEVADA

March 5-6, 1993

The Board of Regents met on March 5-6, 1993 in the Grand Hall,
Richard Tam Alumni Center, University of Nevada, Las Vegas.

Members present: Mrs. Carolyn M. Sparks, Chairman

Mrs. Shelley Berkley

Dr. Jill Derby

Dr. James Eardley

Mr. Joseph M. Foley

Mrs. Dorothy S. Gallagher

Mr. Madison Graves, II

Dr. Lonnie Hammargren

Mr. Daniel J. Klaich

Mrs. Nancy Price

Mrs. June F. Whitley

Others present: Chancellor Mark H Dawson

President Anthony D. Calabro, WNCC

President Joseph Crowley, UNR

President John Gwaltney, TMCC

President Robert Maxson, UNLV

President Paul Meacham, CCSN

President Ron Remington, NNCC

President Jim Taranik, DRI

Mr. Donald Klasic, General Counsel

Mr. Ron Sparks, Vice Chancellor

Dr. John Richardson, Vice Chancellor

Ms. Mary Lou Moser, Secretary

Also present were Faculty Senate Chairmen Bill Baines (TMCC), Carolyn Collins (CCSN), Diane Dietrich (Unit), Richard Egami (DRI), Michon Mackedon (WNCC), Ed Nickel (NNCC), Ellen Pillard (UNR), Robert Skaggs (UNLV), and Student Association Officers.

Chairman Carolyn Sparks called the meeting to order at 9:45 A.M. Thursday, March 5, 1993, with all Regents present except Regents Hammargren and Whitley.

1. Approved Consent Agenda

Approved the Consent Agenda (identified as Ref. A, filed with the permanent minutes), containing the following:

- (1) Approved the minutes of the regular meeting held
January 7-8, 1992.
- (2) Approved the gifts, grants and contracts, listed in
Ref. C-1.
- (3) Approved the following appointments to the UNR College
of Agriculture Advisory Board:

Jim Connelley, Mountain City

Tim Hafen, Pahrump

Molly Knudtsen, Reno

Bob Quilici, Reno

Deloyd Satterthwaite, Tuscarora

- (4) Authorized the use of \$95,000 of Capital Improvement
Fee Funds at TMCC for the following projects:

Old Town Mall

\$75,000

Washoe County Library Remodel

Includes 3 classrooms, office space,
ESL/GED program, library space and
student study space.

Americans with Disabilities Act \$20,000

Funding to provide readily achievable
barrier removal and other facility
requirements of the ADA Act.

(5) President Maxson requests authorization to use up to
\$155,000 of Capital Improvement Fee Funds at UNLV for
the following projects:

To complete space requirements for \$ 25,000
the Women's Center in the new Student
Services building.

To create two laboratory/office spaces \$ 35,000
in White Hall.

To address roofing needs on the Campus. \$100,000

(6) NRS 396.540 provides for tuition waivers for "stu-

dents from other states and foreign countries, not to exceed a number equal to 3% of the total matriculated enrollment of students for the past preceding Fall semester." Board policy provides for similar grants-in-aid for the same number of students for the payment of in-state registration fees.

Based on enrollment figures for Fall 1992, approved the following allocation of grants-in-aid for Fall 1993-94:

	In-State	Out-of-State
UNR		
Athletics	100	100
Music	40	25
*Music	20	20
Foreign	0	15
**Native Americans	20	0
Other (General)	159	179
Total	339	339

*On March 28, 1980 the Board of Regents approved for the Marching Band a separate budget allocation that

had the effect of granting it the equivalent of 20 additional in-state and 20 additional out-of-state grants-in-aid.

**A standing Regent policy also allocates 20 in-state grants-in-aid to Nevada Resident Native Americans.

UNLV

Athletics	105	105
Music	53	53
Other	369	369
Total	527	527

*Native Americans 40 40

*The allocation for Native American grants-in-aid is not included in the 3% maximum and represents a separate allocation.

CCSN

Regents	87	
Veterans	0	
Native Americans	0	
Total	87	

NNCC

Regents	61
Veterans	22
Native Americans	5
Total	88

TMCC

Regents	271
Native Americans	12
Total	291

WNCC

Regents	140
Native Americans	20
Total	160

(7) Approved the following Self-Supporting Budget for

Human and Community Sciences at UNR:

Human and Community Sciences/Center for Applied

Research

Resources:

Opening Account Balance \$ 0 \$ 10,224

Revenue:

Fees 48,024 136,855

Transfers In 4,413

Total Source of Funds \$ 52,437 \$147,079

Expenditures:

Graduate Assistant Salary \$ 0 \$ 16,000

Classified Salaries 30,762 23,200

Wages 2,449 2,760

Fringe Benefits 3,445 2,197

Operating 3,665 10,161

Out-of-State Travel 417 1,000

Total Expenditures: \$ 40,738 \$ 55,318

Transfers Out: 1,475 1,500

Ending Balance: 10,224 90,261

Total Use of Funds \$ 52,437 \$147,079

(8) Approved to grant an easement to the Clark County

Sanitation District. This easement is necessary to

lay an underground sewer pipeline on Harmon Avenue

and Gym Road.

(9) Approved the following easements:

A) Henderson Campus - Grant of Easement with Nevada

Power Company for the pullbox and meter cabinet
on the Welding Lab addition.

B) West Charleston Campus - Easement with Las Vegas

Valley Water District for the relocation of the
District's Air Vacuum - Air Release Assembly
presently located within the sidewalk area of
Oakey Boulevard.

(10) Approved the grant of a right-of-way for Nye Lane
relocation. Initially, the Planning Commission re-
quested an easement, which the Board had granted;
however, they are now requesting a dedicated right-
of-way for Nye Lane. This is compatible with the
overall Campus master plan.

(11) Approved the offer presented by Washoe County School
District of \$250,000 to purchase a vacant 7.63+ or -
acre parcel of land at Stead. The School District
intends to build an elementary school on the site.
The appraisal summary is contained in Ref. C-2.

(12) Approved a Handbook change, Title 4, Chapter 17,

Section 10, Student Fees, Reinstatement Fee, UNR:

Reinstatement Fee (for students whose

registration or enrollment was canceled

due to non-payment of fees) 50% of tuition

Maximum, Summer Session 75

(13) Approved of a Handbook change, Title 4, Chapter 17,

Section 10, Student Fees:

American College Testing (ACT) Fee 35

Millers Analogies Test 50

(14) Approved of a Handbook change, Title 4, Chapter 13,

Article IX, CSUN Services:

(G. Radio Station, etc. deleted)

This will allow KUNV to operate independently of

CSUN. This matter has passed a vote of the CSUN

Senate.

(15) Approved a Handbook change, Title 4, Chapter 17,

Section 11.6, Special Course Fees, WNCC:

OH 106B Floral Design/Silk - deleted

OH 204B Floral - Welding - deleted

RPED 104 Scuba 65.00 per course

RPED 204 Advanced Scuba 65.00 per course

(16) Approved a Handbook change, Title 4, Chapter 17,

Section 11.4, Special Course Fees, NNCC:

Specialty Stainless Steel Welding

Certification \$350

(17) Chancellor Dawson requests approval of the following

interlocal agreements:

A. UCCSN Board of Regents and the City of Reno

(Water Rights Deed)

Effective Date: Date approved by Board

Amount : \$10 to Board of Regents

Purpose : This deed authorizes the delivery

of not to exceed 4.76 acre feet

of water per season from the
Pioneer Ditch for the Sports
Medicine Facility at UNR.

B. UCCSN Board of Regents/UNR and the Nevada Employment Security Department (Interlocal Contract)

Effective Date: Date approved by Board

Amount : \$35,000 to UNR

Purpose : UNR to provide one or more hearings officers to assist Employment Security Department in conducting Unemployment Compensation Appeals hearings in Reno and Las Vegas.

C. UCCSN Board of Regents/School of Medicine and Nevada Department of Human Resources/Division of Health (Interlocal Contract)

Effective Date: Date approved by Board

Amount : \$75,436 to Medical School

Purpose : School of Medicine to conduct assessment of mercury levels in

blood and urine of individuals
in and around the site of impact
designated as the Carson River
Superfund Site (survey to include
no fewer than 200 residents of
Dayton).

D. UCCSN Board of Regents/UNLV and the Nevada Department of Commerce/Real Estate Division (Interlocal Contract)

Effective Date: Date approved by Board through

June 30, 1993

Amount : \$16,785 to UNLV

Purpose : UNLV shall provide real estate
education courses.

E. UCCSN Board of Regents/CCSN and the Clark County Health District (Interlocal Contract)

Effective Date: Date approved by Board of Regents

to June 30, 1993

Amount : \$29,487 to CCSN

Purpose : CCSN to prepare functional Basic

Automobile Emission Systems

Training courses for approxi-

mately 80 students.

Mrs. Gallagher moved adoption of the Consent Agenda and approval of the prepared agenda with the authority to change the order of items as specified throughout the meeting. Dr. Eardley seconded. Motion carried.

2. Introductions

President Gwaltney introduced Ann Dougherty, TMCC's new Affirmative Action Officer, and Don Isler, the newly elected ASTM President. Dr. Gwaltney reported that due to a serious illness, the Past President Charlie Covington, stepped down early from that position.

President Remington introduced Lynn Mahlberg, NNCC Director of Admissions and Records, who will also be assuming the position of Acting Dean of Student Services during Stan Aiazzi's one-year leave.

President Maxson announced that the UNLV Faculty Senate had issued a letter of support for Regents Foley and Sparks

during the recent recall effort. He said the faculty recognizes the accomplishments and integrity of these two Regents and wished to commend them for their dedication to the University and Community College System. Mrs. Sparks said the support of the Faculty Senates was greatly appreciated. Mr. Foley echoed that appreciation.

Mrs. Whitley entered the meeting.

3. Chairman's Report

Chairman Carolyn Sparks welcomed Regents Graves and Price to their first full meeting in Las Vegas. Mrs. Sparks thanked all the faculty and staff who offered support during the recall effort against her. She further thanked members of the Board for their continued support of academics in higher education.

4. Chancellor's Report

Chancellor Dawson announced that Leslie Jacques had a baby boy, Michael, on Wednesday, March 3, 1993, and extended his congratulations to Mr. and Mrs. Jacques.

Congratulations were extended to President Remington and his staff for recently being granted full National League of Nursing (NLN) accreditation of the NNCC Nursing Program. Full accreditation was awarded, and the program was approved with no recommendations or deficiencies. NLN has requested permission to use the NNCC report as a model. The Board added their congratulations for the outstanding accomplishment.

Last Fall a committee was established and given a charge to develop a common reporting format or guidelines to govern foundation reporting of gifts to the Board. The committee, Chaired by Sandi Cardinal, Director of Internal Audit, submitted draft recommendations in September. The draft guidelines have now been distributed to all foundations with a memorandum informing them that the proposed policy will be on the April Board of Regents' agenda for approval. Mr. Dawson cautioned that not all of the foundations agree to the language he is recommending, and during the May meeting the Board will have to determine whether it is sound policy.

Mrs. Sparks asked Regents to review the draft policy recommendations and contact Chancellor Dawson with questions.

5. Approved Emeritus Appointment

Approved the following emeritus appointment as recommended:

A. University of Nevada, Las Vegas - President Maxson recommends the following, effective May 18, 1993, upon retirement:

Reuben Neumann, Emeritus Professor of Accounting

Mr. Klaich moved approval of the emeritus appointment at UNLV. Mrs. Gallagher seconded. Motion carried.

6. Information Only: UCCSN Transfer Center Planning

Dr. Doug Burris, Director of Community College Affairs, reported that at the December 5-6, 1991 meeting the Board amended UCCSN Admission Standards. Along with such items as increasing the overall minimum grade point average to 2.5, the Board also directed the institutions to:

- 1) develop Transfer Support Centers for the purpose of offering special assistance to "at-risk" students

in their effort to transfer from a Community College
to a University;

- 2) design a program that would support the transfer of
these students through the use of individual stu-
dent contracts guaranteeing placement of the stu-
dent in a given major upon satisfactory completion
of the requirements of the contract; and
- 3) special attention be given to enhancing student
diversity.

The Board directed that each Campus develop an institutional
plan to implement this portion of the standards and that
such plans be reported to the Board.

Mr. Burris reported that each Campus has established a
transfer center committee. Two workshops, attended by 155
faculty and staff north and south, were conducted at the
beginning of the development process. In June, 1992 the
Presidents agreed that the Chair of each Campus committee
should sit on a System steering committee. In the Fall
the Campus transfer centers were in place and the steering
committee began work on institutional plans.

Each of the Campus Transfer Center Advisory Committee

Chairmen reported on Campus plans as follows:

Truckee Meadows Community College

Dr. Dan Mc Clure reported that the creation of transfer centers on each Campus has allowed transfer to be pooled together in one area eliminating duplication of effort and greater efficiency. This effort has greatly improved transfer between TMCC and UNR. Students receive greater attention, which will enhance outreach, and enrich the attention to under-represented students.

However, one major concern is funding to staff the centers. Currently, funds are being "borrowed" to operate the TMCC Center.

Dr. Derby asked if all students are able to take advantage of the contracts or is it limited to just certain disciplines. Mr. Mc Clure reported that there are still two program areas that are being worked on, but the goal is to have contract education available to all TMCC students by this Fall.

Mrs. Price asked if the Campuses have a degree audit reporting system available on computer for student access. It was reported that currently the System does not have this capability. Mr. Burris reported that UC Irvine has a program called "Project Assist". He said it is expensive to initiate, but is a good tool for students. He agreed to send information on that program to Mrs. Price.

Dr. Hammargren entered the meeting.

Dr. Eardley asked about TMCC efforts to meet with high school counselors, and questioned how occupational courses fit into the core curriculum for transfer purposes. Mr. Mc Clure reported that twice yearly College counselors meet with high school representatives so much dialogue exists between the two groups. In some areas occupational courses will not transfer, but students interested in seeking a bachelor's degree are counseled so they will be aware of courses which transfer for credit.

Mrs. Gallagher asked about transfer from TMCC to UNLV.

Mr. Burris reported that during April and May the

committees will meet to work out the rest of the details.

University of Nevada, Reno

Dr. Pat Miltenberger reported that, during her time at Santa Rosa Junior College, they had 22 signed agreements with other California Colleges, and she can attest to the fact that the Centers work well for underrepresented students. On Feb. 21, 1993, the UNR Academic Coordinator for Transfer Students was reassigned to the Office of Admissions and Records to staff the Transfer Center. A special financial aid officer will be assigned to Transfer Center referrals and to conduct outreach activities. Strong emphasis will be put on retention of the transfer students. The contract concept assures both the Campuses and students of goals and objectives in writing, thus avoiding difficulties arising from students changing direction in their program.

Dr. Hammargren left the meeting.

Mr. Klaich questioned funding for staff, the space

available for the Center, and how students will learn of the Center. Dr. Miltenberger said space is being remodeled in the Thompson Student Services building, and for now transfer students will be hired as office staff. The infrastructure is still being developed; the next step will be publicizing the Center's existence.

Mr. Foley left the meeting.

Regents applauded the progress being made at the Campuses. Mrs. Sparks asked UNLV Vice President John Unrue to address a question on the difficulty of transferring of correspondence credits from UNR to UNLV. Recently a student wrote to Regents to complain that only 15 of his 60 UNR correspondence credits were deemed transferable by UNLV officials. Dr. Unrue assured the Board that his academic people are examining this particular case, and explained that transfer correspondence courses has not, to his knowledge been an issue for the University. But the rather old policy governing these transfer credits will be examined.

Community College of Southern Nevada

Patricia Butler reported that CCSN is committed to the transfer center concept, and actively addressing 2+2.

Paul Burns, Chairman of the UNLV Transfer Center Steering Committee, sits on the CCSN committee. She introduced Charles Wilson, Director of the CCSN Transfer Center, who will work closely with the Universities as a facilitator. Counselors within the College will assist students with the details of transfer; i. e., contracts. It is planned that by Fall 1993 the Transfer Center will be located in the Career Centers at all three CCSN Campuses. After the space is remodeled at the Cheyenne Campus, the Career, Retention and Transfer Centers will be housed in the same area.

Mr. Foley entered the meeting.

Mrs. Whitley commended Mrs. Butler and her staff for the success to date on the Transfer Center efforts.

University of Nevada, Las Vegas

Dr. Paul Burns discussed his work with CCSN's committee.

It is critical for the University to understand what is needed at the Community College level for transfer to be

successful. He highlighted a pending grant which, if funded, will allow for a joint appointment Science and Minority Students Advisor position for CCSN and UNLV.

This individual will prepare minority students at CCSN to understand University programs and requirements.

Often students are admitted to the University but do not have the prerequisites to enter a particular program, but are allowed probationary status with a College until completing the necessary prerequisites.

Western Nevada Community College

Nick Paul reported that there has always been a problem in identifying the students who may be interested in transferring to the Universities. Because funding is not currently available to establish a separate Transfer Center office, the Career Center and Transfer Center functions at WNCC are merging. He said the Center will offer students assistance in identifying a career, and the course work necessary to complete a program.

Mrs. Whitley left the meeting.

Northern Nevada Community College

Lynn Mahlberg reported that because the Universities are beginning to offer programs on the NNCC Campus, some curriculum changes have taken place. She distributed copies of a brochure advertising the Transfer Center and a table depicting degrees and requirements. She said the transfer agreements are being formulated. Efforts are underway to target students seeking Associate of Arts and Associate of Science degrees to identify those desiring to transfer to a four-year program. NNCC currently does not have the necessary funding to establish a separate Center, therefore the effort is being conducted through the Student Services Center on Campus.

Dr. Hammargren entered the meeting.

Mr. Burris concluded the presentations by explaining that the Transfer Centers will not solve all articulation problems but will enhance efforts to identify where problems exist. He congratulated the Campuses for their hard work on this issue, and stressed the tremendous benefit the Centers, and transfer contracts will be to students.

Mrs. Whitley entered the meeting.

Dr. Derby asked where the funding will come from to support this effort. Mr. Burris reiterated that the Campuses have had to reallocate people and funds to get the Transfer Centers started, but that it is anticipated that State funding will be available in the future.

7. Development of Policy, Partnerships with Private Corporations

In response to a request from Regent Derby, Chancellor Dawson recommended that a committee be established to develop policy guidelines regarding partnerships with private corporations that will allow proper scrutiny and evaluation of proposals presented to UCCSN. The following will be asked to sit on the committee and Janet Mac Donald has agreed to Chair the group:

Regent Jill Derby Gordon Gochnour, CCSN

Regent Jim Eardley Ken Hunter, UNR

Regent Maddie Graves Janet Mac Donald, UCCSN

Regent Nancy Price David Mc Nelis, UNLV

Bill Bishop, DRI Michael Rainey, TMCC

Mrs. Sparks urged all Regents to forward comments and/or concerns on this issue to the Chancellor. Mr. Klaich stressed that both substantive and procedural guidelines must be developed, and offered to lend legal assistance to the committee.

8. Discussed Use of Name, University of Nevada, Reno

President Crowley with the audio-visual assistance of Mr. Jim Johnson, UNR Director of Communications, presented an overview entitled "What's in a Name?". During the slide and overhead presentation, Dr. Crowley pointed out that nationally, Universities, because of the length of their formal names, are given nicknames.

Historically, 1885 to 1969, the University in Reno had been called the University of Nevada. In 1969, without any forethought or discussion with the Campus, the Board of Regents voted to add Reno to the University's name. He pointed out that all other Campuses Systemwide have been allowed time for much Campus discussion by students, faculty and Admin-

istration before a recommendation for name change came to the Board. UNR is the only institution in the System which was not allowed this collegial process. Confusion about what to call the Campus has existed since the 1969 decision, a fact that became evident in 1989, when UNR went through a comma versus a dash controversy, and again with the move to the Big West Conference this past year.

The use of the State's name as the "nickname" for the University has precedence in other states where the original or first Campus continues to carry the state name (i. e., California, Colorado).

Mr. Foley pointed out that Rollan Melton, a respected Gazette-Journal columnist, and strong supporter of the University and System, wrote a column dated December 21, 1992, berating officials at UNR for promoting the use of the name Nevada nationally. He wrote that during the UNR football game played at the Silverbowl in Las Vegas, television viewers heard much about Las Vegas but Reno was never mentioned as the city where the University is located. Mr. Foley said the name was officially changed in 1969 by a vote of the Board of Regents and UNR must recognize that fact.

Mrs. Berkley said that she was a Student Body President at UNLV when the name was changed from NSU to UNLV, and the name change was sold to the students as a way to recognize the two institutions as equal. She said the use of the name "Nevada" by UNR is not defensible to her constituents.

UNLV students Laura Reeves and Megan Shreever addressed the issue. Both stressed how upset UNR's use of "Nevada" has made students on their Campus. UCCSN is a System, no one Campus should claim the State name as the school's nickname. UNLV students feel the institutions are equal in importance in the State, but this issue has caused UNLV students to think UNR feels superior.

Robert Skaggs, UNLV Faculty Senate Chairman, requested that the Board of Regents not allow UNR to continue to use the name "Nevada" because it connotes a status difference to faculty and staff at UNLV.

Dr. Derby discussed the importance of being allowed to choose a name for oneself. She said that a name change should not have been imposed on the University without input from the faculty, staff and students. It is a matter

of respect to honor a principle or usage that an institution selects for itself.

Pam Hicks, President of the UNLV Alumni Association, reported that the 23,000 alumni in the Las Vegas area do care what their sister school calls itself. She said the alumni feel that UNR's encouragement of the use of "Nevada" is degrading, and makes UNLV sound like an extension school of UNR. She stated that use of the nickname does not make it correct, and in this case will serve as a corrosive issue between the two Universities in Nevada.

Mrs. Gallagher said the problem is the process used to arrive at a name change. Reno is the only institution which was not allowed to come before the Board to recommend its own name.

Leonard (Pat) Goodall discussed that nationally, when a Board struggles with names of institutions, it is almost always the geographical designation within a State that determines the institution's name.

Mr. Klaich expressed surprise and dismay at the strength of the comments about non-parallelism. He said it is

confusing that a discussion on a Campus name has evolved to a discussion on status. He questioned the Board's purview to mandate equality or dictate self-esteem.

Mr. Foley left the meeting.

Mr. Graves expressed concern about the importance this issue has gained. He said he believes in a Campus determining its own name as long as it doesn't come at the expense of another Campus, and recommended this issue be scheduled for September meeting for action. Mrs. Sparks suggested that the issue be scheduled for discussion at the next Reno meeting so individuals at UNR have an opportunity to speak.

Ellen Pillard, UNR Faculty Senate Chairman, said she is very confused by the issue. She said UNR will always be identified as the University of Nevada, Reno, and that all faculty identify themselves as UNR employees.

Dr. Eardley suggested that this is an athletic, rather than an academic, issue. He stressed confusion about the conceived damage to UNLV for Reno to be referred to as "Nevada" for athletic purposes.

Dr. Maxson responded that he understands the confusion by UNR at the hostility this one issue is causing on the UNLV Campus, and at first he thought it frivolous. But he said he called the Big West Conference office to complain about the use of the name "Nevada" and was told that officials at UNR had been asked to use the name. Also, recent publications brought to his attention tout UNR faculty members, scheduled to conduct a seminar on the UNLV Campus, as faculty of the "University of Nevada".

John Unrue, UNLV Vice President and Provost, discussed that the UNR-UNLV relationship was once a "flagship" relationship. But as the population in the south grew and the Campus enrollment and programs have grown, this relationship has changed. UNLV is now a full-service University equal to UNR. He urged the Regents to be very sensitive to a name change that "appears" condescending.

Dr. Crowley stressed that no name change has taken place; UNR will always be the University of Nevada, Reno. He explored understanding of the fact that in the north the issue remains that a name was imposed on the Campus 24 years ago to which the institution had no say. Dr. Crowley

cautioned that it is very divisive for the Board of Regents to dictate the use of a nickname of an institution.

9. Closed Session

Dr. Eardley moved that a closed session be held for the purpose of discussion of the character, alleged misconduct, professional competence, or physical or mental health of an employee(s) of the UCCSN, a public official(s), and/or private person(s). Mr. Klaich seconded. Motion carried.

The open meeting recessed at 1:00 P.M. and reconvened at 2:20 P.M. Friday, March 5, 1993 with all Regents present except Regent Foley.

10. Information Only: Report from the UNLV Engineering Advisory Board

President Maxson introduced UNLV Engineering Advisory Board Vice Chairman Virginia Valentine, who presented the plans for Phase II of the Thomas T. Beam Engineering complex. Ms. Valentine explained that currently the UNLV College of Engineering has 1000 students enrolled in its program. It is projected that by the year 2000 the enrollment will

double. In the Phase II expansion an additional 113,500 square feet of space is proposed. In light of the anticipated increase in enrollment, coupled with the expected shortfall in the engineering industry, the Engineering Advisory Board feels the time is right to begin the planning process of Phase II.

William Snyder and George Garlock of the architectural firm of Tate and Snyder provided a model of the proposed expansion and discussed the planned space usage.

Dr. Maxson explained that the information item was placed on the agenda in an effort to give the Board of Regents advanced notice that the Engineering College is in the planning stage of the project. The project is included in the Campus physical master plan, and will fold into other capital construction priorities on the Campus. Once that process has been followed, UNLV will seek Board approval for the project. Planning funds will be requested in the 1995-97 Budget Request.

11. Nominations for 1993 Distinguished Nevadan Awards

Distinguished Nevadan Awards are bestowed by the Board of

Regents to individuals who are present or former residents of the State for "significant achievements contributing to the cultural, economic, scientific, or social advancement of Nevada and its people, or for exceptional service to the State or nation that has influenced constructively the well-being of mankind."

The 1993 Distinguished Nevadan recipients will be honored at ceremonies in conjunction with Commencement in May.

Mrs. Price moved approval, Mr. Klaich seconded, that the following persons be honored as Distinguished Nevadans and that the awards be presented at Commencement at UNLV in May, 1993:

Richard W. Bunker

Mary "Mitzi" Hughes

Louis J. Wiener, Jr.

Motion carried.

Mrs. Berkley moved approval and Dr. Eardley seconded, that the following persons be honored as Distinguished Nevadans and that the awards be presented at Commencement at UNR in

May, 1993:

James W. Calhoun

Louis Mead Dixon (posthumously)

Barbara Van Meter Hug

James A. Joyce (posthumously)

Elizabeth W. and Charles H. Stout (Charles,
posthumously)

Motion carried.

12. Nominations for 1993 Honorary Associate Degrees

Mrs. Whitley moved, Mr. Klaich seconded, that the following persons be honored with an Honorary Associate Degree and that the awards be presented at Commencement at CCSN:

Selma F. Bartlett

James J. Ratigan

Motion carried.

Dr. Derby moved, Mrs. Berkley seconded, that the following person be honored with an Honorary Associate Degree and

that the award be presented at Commencement at WNCC:

Virgil Getto

Motion carried.

Mr. Klaich moved, Mrs. Gallagher seconded, that the following persons be honored with an Honorary Associate Degree and that the awards be presented at Commencement at NNCC:

Mark and Kathryn Chilton

Helen and Fred Harris (Fred posthumously)

Motion carried.

Dr. Eardley moved, Mr. Klaich seconded, that the following person be honored with an Honorary Associate Degree and that the award be presented at Commencement at TMCC:

John J. "Bud" Russell

Motion carried.

Mr. Graves moved, Mrs. Berkley seconded, that the following persons be honored with an Honorary Doctorate Degree and that the awards be presented at Commencement at UNLV in May:

Jean Nidetch

Fred W. Smith

Motion carried.

Mr. Klaich moved, Mrs. Whitley seconded, that the following persons be honored with an Honorary Doctorate Degree and that the awards be presented at Commencement at UNR in May:

William W. Bliss

William O. Bradley

Motion carried.

14. Emergency Item: Acceptance of an Emergency Item

The Board approved the addition of an emergency item to the meeting agenda as follows:

Dr. Eardley moved to accept the emergency item to the agenda. Mrs. Price seconded. Motion carried.

15. Emergency Item: Resolution for James Joyce

Chancellor Mark Dawson read a resolution for Mr. James Joyce, a long-time supporter of higher education in Nevada, who passed away on March 2, 1993. (Identified as Ref. 15, filed with the permanent minutes.)

Regent Berkley thanked the Board for the resolution for Mr. Joyce, who was a close personal friend and mentor to her. Mr. Klaich expressed sympathy to the family of Mr. Joyce and complimented the wording of the resolution.

Dr. Eardley moved for acceptance of the resolution for Mr. Joyce. Mrs. Whitley seconded. Motion carried.

The open meeting recessed at 4:15 P.M. to go into the Academic Affairs Committee meeting and reconvened at 5:12 P.M.

16. Approved Report and Recommendations of the Academic Affairs Committee

A report and recommendations of the Academic Affairs Committee meeting, held March 5, 1993, were made by Regent Jill Derby, Chairman.

- (1) Approved Master of Science in Kinesiology, UNLV - The Committee recommended approval and that the item be forwarded to the Board of Regents for consideration to change the title of the existing Master of Education in General Physical Education program to read Master of Science in Kinesiology, as contained in Ref. AA-1, filed in the Regents' Office.

A reorganization in 1991 included the renaming of the Department of Physical Education to the Department of Kinesiology. The proposed degree title will more appropriately reflect and define this change. The curriculum is in place, and no additional resources are required.

- (2) Approved Ph. D. in Hospitality Administration, UNLV - The Committee recommended approval and that the item be forwarded to the Board of Regents for consideration of the Ph. D. in Hospitality Administration at UNLV, as contained in Ref. AA-2, filed in the Regents' Of-

ficie.

This proposed doctoral program will build upon the current M. S. degree in Hotel Administration, and will incorporate faculty and curriculum from the Colleges of Hotel Administration, Business and Economics and Liberal Arts.

In response to the extensive growth in the hospitality industry, a doctoral program will provide the opportunity to conduct needed research related to problems in Nevada and elsewhere, as well as prepare faculty to teach in hospitality education programs.

As only a few other Universities in the country offer such a degree, it is anticipated that enrollment will be substantial, surpassing 20 students by the 4th year of the program. If approved, 5 graduate assistants will be required. The projected budget by the 4th year of the program is \$83,000. Funds will come from regular budgeted sources and/or extramural funding.

Dr. John Unrue, Senior Vice President and Provost,

stated that the 2 top schools in the world are at Cornell and UNLV. Currently, 3 schools offer the doctoral program: Cornell, Purdue and Virginia Technical. He related that UNLV has committed this as a priority in its academic master planning.

Dean David Christianson briefly reviewed the program.

Dr. Derby stated that the program had been submitted to the Academic Council in April, but had not been forwarded until the acceptance by the Board of the Academic master plan. Dean Christianson stated that students will draw inter-disciplinary credits from areas of their choice after consultation with an advisor. This program will provide faculty for other Universities. There are two faculty members who hold the Ph. D. in this area.

Mrs. Price questioned the value of this degree and the "hands-on" approach. Dr. Kye-Sung Chon, Associate Professor of Tourism and Convention Administration, holds this degree and reported that the concepts for his program were different from business, but was central to marketing strategy orientation. His Ph. D. dissertation was entitled, "Psychological Aspect of

Tourism - Why or Why Not Satisfied?" Mrs. Price added that because this degree covers such a broad range of topics it was difficult to understand how this could be a specific academic program. This program is one of 5 Ph. D. programs in the master plan.

Mrs. Price questioned the reason for bringing the program at this time and the format of the presentation. Although this program is tied to a gift which was on the Board's agenda, it was explained that this program has been in the planning stages for some time and that there are students in the pipeline waiting for the approval of the program. If the program is not approved, these students will be forced to go elsewhere. Vice Chancellor Richardson explained that all programs are brought to the Board in this format and assured Mrs. Price that a great deal more background material exists, which is thoroughly reviewed on the Campus, the System Academic Council, the Vice Chancellor and his staff prior to appearing on the Regent agenda. Further, it was explained that all new programs are not brought to the Board at the same time. When the System begins planning for the 1995 Legislative Session this Fall, the Regents will

see the academic and budget planning processes meld.

Mrs. Gallagher stated that there seems to be confusion of the Board role, that the academic master planning gives the System and the institution a framework and that it is not the role of the Board to examine each request from the "grass roots up". The Board must trust that the staff has the expertise to examine the programs and be certain they fit into the master planning.

- (3) Received the Institution Academic Master Plans - The Committee recommended to receive the institution academic master plans and that they be forwarded to the Board of Regents for consideration. It was explained that it is understood these plans all require additional "fine-tuning"; therefore, the Board will be asked to receive them, rather than approving them.

These plans were presented to the Board at a workshop held on February 3-4, 1993. A review of each plan and full Board discussions were held at that time.

Mrs. Berkley moved approval of the report and recommenda-

tions of the Academic Affairs Committee. Mr. Graves second-
ed. Motion carried.

The open meeting recessed at 5:15 P.M. to go into the Investment
Committee meeting and reconvened at 6:40 P.M.

17. Report and Recommendations of the Investment Committee

A report and recommendations of the Investment Committee
meeting, held March 5, 1993, were made by Regent Dan Klaich,
Chairman.

(1) Approved the Gift and Contract from Ace Denken - The
Committee recommended approval and that the item be
forwarded to the Board of Regents for consideration
the acceptance of the \$2 million gift and contract
with the Ace Denken Company. the Ace Denken Company,
Ltd. (ACE) proposed a \$2 million gift to UNLV to:

- 1) establish the Ace Denken Company Doctoral
Degree in Hospitality Administration Endowment
(the Endowment), the corpus to be held in per-
petuity and only to use the income therefrom,
and the University was to establish a Ph. D.

in Hospitality Administration.

2) ACE would be recognized as follows:

an annual award to a faculty member in research
to be awarded the Ace Denken Company Distinguished Professorship;

four Ph. D. scholarships to be named the Ace
Denken Company Doctoral Scholars;

the College to publish a journal each academic
year to be named for the Ace Denken Group of
companies and focusing on problems and solutions
to problems in casino and gaming industry;

an annual report for ACE identifying trends
in gaming technology;

all worldwide communications publicizing the
Ph. D. to identify the support of ACE;

An annual seminar on the gaming industry for

ACE's management and ACE's invited guests.

Recommendations to amend the agreement were presented which stated that endowments lasting for eternity are appropriate for distinguished professor awards and student financial aid as described in the agreement but not for the very specific research requirement also included in this agreement. Research contracts generally last for a specific period of time and include budgeted expense plus overhead.

A lengthy discussion ensued.

Dr. John Unrue, UNLV Senior Vice President and Provost, explained that the Ph. D. program had been planned and accepted by the System Academic Affairs Council prior to the gift ever having been received. Because of the decision of the Board that no programs be brought forward until after the completion of the academic master plans, this program was held and not presented for approval until this meeting.

Dean David Christianson, College of Hotel Administration, assured the Board the Ph. D. program had been in

place and funded by the University prior to the ACE gift or grant. He explained that the program was a top priority of the Campus, and when this gift became available, it was thought a coup for the College. The gift, or grant, deals almost exclusively with research: a distinguished professorship, a Chair, student stipends, a research journal. It provides a margin of excellence that would make UNLV very competitive for the best students in the country. He explained that counsel had reviewed the contract.

Mrs. Janet Mac Donald, UCCSN Deputy Treasurer, stated her concern was for UNLV and in protecting UNLV. She explained that the first part of the contract pertaining to the scholarships and the endowed Chair are legitimate items to be included in an endowment. Her concern was that the terms of agreement concerning the seminars and the research journal should be in a separate document with a time limit expressed. She further explained that the manner in which the agreement is written gives full control to ACE as to who would be invited to the seminars and for the production of a journal in perpetuity. There also is a clause which gives ACE the right to turn their interests to someone

else, should they so choose. Ms. Mac Donald felt this was not in the best interests of UNLV. She stated the name of UNLV is very valuable and must be protected when it is associated with other organizations and groups.

Dean Christianson stated that the specificity within the agreement came from the faculty of the Hotel College. The Dean stated that they had followed what they considered good form in the absence of any Board policy on the writing of endowments. He noted that the negotiations which took place were done in good faith, but always with the consideration that the contract must be approved by the Board of Regents. He added that he felt there was a "face" issue involved and what that means in the Oriental culture.

(Note: A System committee has been established to review and recommend changes and/or additions for policies and guidelines concerning endowments.)

Regent Eardley referred to a letter sent to Regents by fax apparently from a UNLV faculty member accusing another Campus of trying to defeat this contract, and

implying that there were racial overtones to the matter. Dr. Unrue replied that the allegations were certainly not true.

Regent Graves stated that he certainly was in favor of the gift and would so vote, but felt the contract was not particularly well written. In answer to a question from Mr. Graves, Ms. Mac Donald replied that she only learned of the contract when asked for instructions on the wire of the \$2 million. She then asked for a copy of the contract and became concerned when she had difficulty obtaining information on the foreign company.

Mr. Graves questioned how a press conference could be held on a gift the Board had not yet approved. President Maxson stated that donors often want the appropriate recognition, and if a gift must be noticed on an agenda then await the Board meeting, it is no longer a newsworthy item.

President Maxson offered to attempt to negotiate the contract on point number 4 by removing the phrase, "and any other designated persons as determined by Ace". Mrs. Berkley questioned why, if UNLV would be negotiating the one phrase, it could not negotiate

other changes within the contract that are in question by the Board. Mrs. Berkley further questioned why these changes were not made by UNLV when they first arose and prior to bringing it to the Board. The concerns had been raised in December, 1992 and they are still concerns today. Dean Christianson replied that, in his opinion, to amend this contract is to deny the contract.

Regent Price stated her concerns were procedural. She learned of the program through the news media and wondered why a gift was accepted when the Ph. D. program had not yet been accepted by the Board. She stated she had waited for information about this matter, but none was forthcoming, and then had begun asking questions. Upon inquiry, she had learned that the attorney checks contracts for legality, but not necessarily for content. In a question to the Dean, she asked for the cost of publishing the journal in question, the number of copies and distribution. Dean Christianson replied that no number had been put into the contract because the College wanted to have the flexibility to do what needed to be done. Mrs. Price also questioned why ACE should have final say on a student's dissertation.

Regent Gallagher urged that the contract be renegotiated and brought back to the Board. Regent Eardley asked whether the ACE Company had sought a license in the State of Nevada. The Dean replied that he understood they had negotiated with a major strip hotel, but did not know the outcome.

President Maxson argued the case that a good many endowments have "strings attached". He asserted that the University would only spend on this, or any other, program the amount earned through interest. He indicated that in this case, a journal would be published and a seminar held only if the money was available.

Throughout the discussion no Regent had argued against the gift, but rather only on the terms of agreement.

They all stated unequivocally they were in favor of the gift, but just wanted to be certain UNLV was protected.

Mr. Klaich stated that Mr. Foley had requested that a vote not be taken by the full Board unless he was present. It was pointed out that to wait until the next day, Dr. Derby would not be present.

Mr. Klaich moved for the acceptance of the Ace Denken Company Endowment and the execution of the contract as proposed. Dr. Eardley seconded. Upon roll call vote, the motion failed.

Aye: Berkley, Eardley, Graves, Klaich, Sparks

Nay: Derby, Gallagher, Hammargren, Price, Whitley

Absent: Foley

A discussion on the report and recommendations of the Investment Committee continued after item 37.

The Board of Regents meeting reconvened at 6:40 P.M.

The open meeting recessed at 6:45 P.M. to go into the Research Affairs Committee meeting, and reconvened at 7:05 P.M.

18. Approved Report and Recommendations of the Research Affairs Committee

A report and recommendations of the Research Affairs Committee meeting, held March 5, 1993, were made by Regent Lonnie Hammargren, Chairman.

(1) Approved the 1993 Recipients of the Nevada Regents'

Award for Creative Activities and the Nevada Regents'

Researcher Award - The Committee recommended approval

and that the item be forwarded to the Board of Re-

gents for consideration of the following nominees for

the 1993 Nevada Regents' Creative Activities and

Nevada Regents' Researcher Awards:

Nevada Regents' Award for Creative Activities:

Professor Richard Wiley

University of Nevada, Las Vegas

Nevada Regents' Researcher Award:

Professor Maurice Finocchiaro

University of Nevada, Las Vegas

(2) New Business - Dr. Mc Nelis announced that Eric W.

Brethour has been named the Executive Director of

NISET.

Mrs. Price asked if it would be possible to establish

a patent office for the Board. Mr. Mc Nelis agreed to meet with Mrs. Price and review the Board's policy on Intellectual Properties Agreements.

Dr. Hammargren moved approval of the report and recommendations of the Research Affairs Committee. Mr. Graves seconded. Motion carried.

The open meeting recessed at 7:06 P.M. to go into the Status of Women Committee meeting, and reconvened at 7:14 P.M.

19. Approved Report and Recommendations of the Status of Women Committee

A report and recommendations of the Status of Women Committee meeting, held February 11, 1993, were made by Regent Jill Derby, Chairman.

(1) Sexual Harassment Educational Workshop - Chairman Derby announced that Dr. Beverly Ledbetter, Vice President and General Counsel for Brown University, will present a workshop on sexual harassment education for UCCSN Administrators at the Board meeting in February. The workshop will be videotaped.

(2) Review of Interim Report Recommendations and Assessment

of Campus Progress - Draft Campus interim reports were presented by the following:

Mary Stewart, UNR

Isabelle Emerson, UNLV

Stephanie Livingston, DRI

Val Easterly, NNCC

Connie Capurro, WNCC

Virginia Rivers, TMCC

Janice Reid, CCSN

The Campus committees were requested to finalize their implementation plans for presentation to the Board at the April meeting. The Committee timetable was also reviewed and revised.

(3) Progress Report on Student Survey Progress - Jill

Winter, UNR Center for Applied Research, reported on the status of the student survey efforts. She related that a draft survey had been faxed to each of the Campuses and as soon as their corrections and input have been received the survey will be finalized into

four pages.

(4) Review of Affirmative Action Offices - Recommendation

#15 of the Committee's Interim Reports stated,

"The institutions shall assess the organization and functions of its Affirmative Action office and make such changes as are deemed necessary to insure the effectiveness of the office."

It was reported that UNR has a 26-member committee reviewing its Affirmative Action office, at the direction of the President. A consultant was brought in to assist in the beginning of the study. To date, sub-committees have reviewed grievance procedures, data gathering, hiring/promotion/retention, and types of discrimination. Three new sub-committees are working on reorganization of the office, structure and reporting systems, and future evaluations. The reports and recommendations are due in May or June. Dr. Derby asked that she be sent a summary once the study is complete.

Mrs. Whitley moved approval of the report and recommenda-

tions of the Status of Women Committee. Mr. Klaich second-
ed. Motion carried.

As a Point of Order, Mrs. Price asked that the Regents be allowed
to review the draft letter to Ace Denken before it is mailed.

The open meeting recessed at 7:20 P.M. and reconvened at 11:30
A.M. Saturday, March 6, 1993, with all Regents present except
Regents Berkley, Derby, Foley and Hammargren.

20. Accepted Affirmative Action Report

A presentation was made on System compliance requirements
for affirmative action as well as a presentation of Systems
data regarding students and faculty by gender and race/
ethnic designation, promotion and tenure, and hiring data
for the past year.

Karen Steinberg, Director of Institutional Research, briefly
reviewed the 1992 Affirmative Action Report (on file with
the minutes of the meeting). Data contained in the report,
presented to the Board annually, reflects UCCSN trends and
is a useful tool for examination of the System's affirma-
tive action efforts and for use in developing policy, if

necessary.

The report addresses Campus by Campus and Systemwide data on students and staff. Mrs. Steinberg pointed out that overall minority student enrollment increased from 11% to 17% and female enrollment increased from 54% to 55% from the Fall 1985 to Fall 1992. During the period 1989 to 1992 female staff members Systemwide remained at 48%. In 1992 85% of the total staff employed Systemwide were white and 15% were designated members of a minority race/ethnic group.

Regent Hammargren entered the meeting.

Mrs. Steinberg introduced members of the panel of Campus Affirmative Action Officers who discussed current affirmative action issues and System responses. The panel members included: Thomas Brown, CCSN, Ann Dougherty, TMCC, John Lujan, UNLV, Lynn Mahlberg, NNCC. Ann Mueller, DRI, Judy Sambrano, Unit, Celine Sullivan, WNCC, and David Torres, UNR.

John Lujan, UNLV Director of Affirmative Action, briefly reviewed the process of hiring professional employees in the System. He explained that, although the process dif-

fers from Campus to Campus, the Affirmative Action Officers are responsible to monitor all searches for professional employees, to ascertain women and minorities are represented on the Search Committees and are considered for open positions.

David Torres, UNR Director of Affirmative Action, reported on the dual status of classified employees - State versus UCCSN employee. He discussed that the State mandated method of hiring individuals in the classified system sometimes precludes the ability to diversify in those positions.

Mrs. Steinberg said all of the individuals responsible for Affirmative Action in the System are working very hard to diversify the workforce.

Regent Berkley entered the meeting.

Mrs. Gallagher congratulated Mrs. Steinberg and the panel members, and reminded everyone that the System has made great strides forward in the past ten (10) years in diversification.

Dr. Eardley moved to accept the 1992 Affirmative Action

Report. Mrs. Whitley seconded. Motion carried.

21. Information Only: UCCSN Faculty Workload Study

A summary of the results of the UCCSN Faculty Workload Study

(on file with the permanent minutes in the Regents' Office)

were presented by Karen Steinberg, Director of Institutional Research. The survey was conducted to determine full-time faculty workload levels throughout the UCCSN for the Fall 1992 semester.

The report was developed by staff in the Chancellor's Office in conjunction with a Systemwide Committee. Data for the two Universities were not complete and were to be mailed the following week. Of the questionnaires distributed, 76% of the faculty responded. It is anticipated that by the time the additional UNLV data are received the response will be closer to 100%. Instructional faculty were asked to complete questionnaires in an effort to assess total workload in four areas: 1) teaching/instructional activities, 2) internal service, 3) research/scholarship, and 4) public service activities.

During the Fall 1992 semester, the Community College faculty

reported spending an average of nearly 60 hours per week in professional activities as follows: 77% (46 hours) was spent in instructional activities; 11% (7 hours) in duties related to internal service; 10% (6 hours) in research, scholarship or creative work activities, and 2% (1 hour) in public service activities.

At the Universities, preliminary data reported (subject to revision) shows that, on the average, a full-time faculty member works 61.4 hours a week. Teaching/instructional hours - 36.4; research/scholarship - 15.9; internal service - 7.5; public service - 1.6.

Mr. Graves questioned the availability of data for part-time researchers/instructors, as well as graduate assistants. Discussion on the use of part-time instructors, particularly on the Community College Campuses, ensued.

Mrs. Steinberg agreed those data on part-time instructors and graduate assistants could be helpful, and agreed to report that information in future reports.

Mrs. Steinberg suggested that in periods of budgetary constraint, it is natural that faculty workload be closely examined. She said this report is a first step to dispel

the myth that faculty are underworked. She cautioned Regents not to examine each individual, but rather look at the broader national trends. Nationally, it has been recognized that credit hours taught cannot be dictated by policy, but rather the movement is toward maximizing talent within individual Departments. Dr. Crowley added that it is recognized nationally that accountability is best monitored at the Department level, from there to the President, and then to the Board.

Mr. Klaich questioned inclusion of public service as part of the faculty's workload. Dr. Crowley responded that public service is part of the mission of the Campuses and thus needs to be defined as part of an employee's job.

Mrs. Price requested that Regents receive information on full-time faculty teaching less than 9 credits. Mr. Graves added that if there are full-time faculty members teaching less than one course, an explanation should accompany the information.

Dr. Eardley pointed out that there are faculty who do not teach classes; i. e., medical school and agriculture extension offices. Dr. Maxson pointed out that often research

grants pay a faculty member's salary allowing salary savings to hire faculty to take the researcher's teaching load.

Robert Skaggs, UNLV Faculty Senate Chairman, said that it is also a myth that research in a University harms undergraduate education. He said the research graduate program makes it possible to free up a faculty member's time.

22. Information Only: Report on Expenditure of Funds, Nevada

NASA

Regent Hammargren introduced Mr. Robert Mc Caffery to present a report on the expenditure of funds in the amount of \$10,000 from Regents' Special Project Funds to the Nevada NASA for land acquisition (report on file with the permanent minutes in the Regents' Office).

Mr. Mc Caffery reported that although the effort to procure the Spruce Goose was unsuccessful, it brought air space to light in the community and started a movement for a Space Museum.

23. Information Only: Nevada Workforce Group Consortium

Mr. Doug Burris, Director of Community College Affairs, reported on the activities of the Nevada Workforce Group Consortium. He recounted that the Board Chairs and Executive Staff of the human resource development agencies and organizations of Nevada were convened in December 1991 by Governor Bob Miller to discuss strategies for enhancing the quality of Nevada's workforce through improved coordination.

The agencies and organizations involved include:

University and Community College System of Nevada

State Department of Education

Commission on Economic Development

State Job Training Office

Employment Security Department

State Industrial Insurance System

State Occupational Information Coordinating Committee

Rehabilitation Division/Department of Human Resources

State Welfare Board

Mr. Burris said that the draft report, "Executive Summary - Report to the Nevada Workforce Agencies and the Nevada Workforce Group" (on file in the Regents' Office), represents the combined efforts of the consortium. The scope of the project has been to look to the future and develop

opportunities for improved coordination, rather than to audit the practices of the past. The report summarizes the activities of the Nevada Workforce Consortium to improve services to clients of public education, employment and training services through enhanced interagency coordination. This effort is intended to be responsive to the public's expectation that government be efficient, effective and cooperative. The organizations involved met throughout 1992 and established a process for coordinating activities at the State level and have also developed, secured funding for, and initiated a project to extend that cooperation to the local level.

Chairman Sparks thanked Mr. Burris for his review of the report and activities of the Nevada Workforce Group Consortium.

24. Information Only: Outstanding Student Recognition

At the request of the Board of Regents, each Student Government Officer reported on the outstanding student achievements from the institution. Reference material is filed in the Regents' Office.

Truckee Meadows Community College

Charlene "Charlie" Covington

Mrs. Sparks asked that the President convey the Board's best wishes for Mrs. Covington's speedy recovery.

The open meeting recessed at 2:00 P.M. to go into the Legislative Liaison Committee meeting and reconvened at 2:40 P.M.

25. Approved Report and Recommendations of the Legislative

Liaison Committee

A report and recommendations of the Legislative Liaison Committee meeting, held March 6, 1993, were made by Regent Shelley Berkley, Chairman.

(1) Report on Student Government Activities - Mrs. Samantha

Hudson, ASUN President, reported that all student government organizations have been meeting to coordinate legislative activities. Activities include sending post cards to Legislators, distributing a petition for signature concerning funding for higher education, establishing a food bank to help students, holding

continuing education seminars on the legislative process, inviting Legislators to the Campus, a letter-writing campaign, developed a fact sheet, sending quotes, comics to Legislators, used theme of "No More Tightening the Belt on Nevada's Future", and sent belts to Legislators, and, establishing a "Bill Watch" on legislation.

UNR, NNCC, WNCC and TMCC held a Higher Education Day at the Legislature on March 4, 1993, which was very successful. They talked with a number of Legislators and held a rally and barbecue at the Legislative building in Carson City.

Mrs. Hudson thanked all who participated - faculty, staff and students, and Mrs. Berkley and other Administrators in attendance.

(2) Report on Legislative Activities - Vice Chancellor

Ronald Sparks reported on the UCCSN hearings before the joint meeting of the Senate Finance and Assembly Ways and Means Committees in February, and announced dates for upcoming hearings with the Ways and Means sub-committee on Higher Education which will be held

on the UNR and UNLV Campuses. He related that the Governor's Reorganization Plan and the shut down of the prison honor camps appear to be in trouble. The \$15 million reduction from this year's K-12 budget will be introduced soon. All of these have impacts on the UCCSN request to be first in line for any additional revenues in the form of triggers.

(3) Report on Campus Legislative Activities - The Presidents each reported on the various legislative activities which are ongoing on their Campuses.

Mrs. Berkley asked that Committee members plan to spend one day a week at the Legislature: Dr. Eardley - Tuesdays; Mr. Graves - Mondays; Mrs. Price - Wednesdays; and Mrs. Berkley - Thursdays. She also asked that the Presidents be more visible in the halls of the Legislature.

Mrs. Berkley moved approval of the report and recommendations of the Legislative Liaison Committee. Dr. Eardley seconded. Motion carried.

Mrs. Gallagher left the meeting.

26. Code Amendment, Independent Adviser, Sexual Harassment

Cases

Approved an amendment to the UCCSN Code, Section 6.2.4, Sexual Harassment, as contained in Ref. D of the agenda.

Mr. Klaich moved approval of the amendment to the UCCSN Code regarding Sexual Harassment. Mr. Eardley seconded.

General Counsel Donald Klasic suggested two further additions to the amendment.

Mr. Klaich amended the motion to include the amendments suggested by General Counsel. Dr. Eardley concurred.

Motion carried as amended.

27. Approved Handbook Change, Nevada Regents' Award for Creative

Activity

Approved a Handbook change, Title 4, Chapter 1, Section 12, Nevada Regents' Award for Creative Activity as contained in Ref. E, filed in the Regents' Office.

Mr. Klaich moved approval of the Handbook change regarding

Nevada Regents' Award for Creative Activity. Dr. Eardley

seconded. Motion carried.

Mrs. Gallagher entered the meeting.

28. Approved Handbook Addition, Policy of the Board of Regents

Approved a Handbook addition, Title 4, Chapter 1, Section 4, to clarify the Chancellor's authority to speak on behalf of the UCCSN before legislative committees' hearing bills on which the Board of Regents has not yet had an opportunity to take a position, as contained in Ref. F, filed in the permanent minutes.

Chancellor Mark Dawson reminded the Regents that he had mailed the proposed policy addition to them with a request for comment. No comment was forthcoming.

Mr. Klaich moved approval of the Handbook addition regarding the authority of the Chancellor to speak on behalf of the Board of Regents. Dr. Eardley seconded.

Dr. Crowley pointed out that bills often pertain to a Campus and require Campus expertise to address.

Mr. Klaich amended the motion to add the wording "or his designee" to allow the Chancellor to utilize Campus expertise on particular bills. Dr. Eardley concurred. Motion carried as amended.

29. Approved NNCC Seeking Interim Finance Approval of Ely Facility

Dr. Remington reminded the Board that in April, 1992 they approved a grant proposal which committed NNCC to seek matching funds for a building in Ely. The next step is to seek permission from the Interim Finance Committee and State Public Works Board for the project.

Dr. Eardley moved approval for NNCC to present the Ely building project to the Interim Finance Committee and State Public Works Board. Mrs. Whitley seconded. Motion carried.

Regent Graves entered the meeting.

30. Approved ASB Constitution, NNCC

Approved the Constitution of the Associated Students of

Northern Nevada Community College, as contained in Ref. G,
filed with the Regents' Office.

Mrs. Whitley moved approval of the ASB Constitution, NNCC.

Mrs. Price seconded. Motion carried.

Regent Hammargren left the meeting.

31. Approved Reorganization Plan, CCSN

President Meacham presented the reorganization plan for
CCSN, as contained in Ref. H, filed in the Regents' Office.

Dr. Meacham discussed the growth from 9,000 to 27,000 students during his term as President. CCSN now has 3 Campuses: the main Campus in North Las Vegas, the Health Sciences Center, and the Henderson Campus. Vice President Herb Peebles discussed the intensive process involved in the reorganization, which included faculty and students. Many national multi-campus models were examined in the process.

Mrs. Whitley moved approval of the reorganization plan for
CCSN. Mrs. Berkley seconded. Motion carried.

Chancellor Dawson said that he recommends approval of the CCSN reorganization plan; however, he also recommended that a Systemwide policy for administrative structure of instructional units be developed, and charged the Academic Affairs Council to develop a draft policy.

32. Approved Establishing a Corporation to Manage the Dandini Research Park, DRI

Approved establishing a separate corporation to manage the development of the Dandini Research Park. The DRI Foundation Board approves the corporation concept. The trustees of the not-for-profit corporation will be appointed by the Board of Regents.

Mr. Graves moved approval of establishing a DRI corporation to manage the Dandini Research Park. Mrs. Price seconded.

President Taranik reported that the current DRI Foundation will be released of any responsibility for Dandini Research Park, and the new corporation will assume responsibility for Dandini Research Park development only.

Dr. Eardley questioned when buildings and land revert to

the Board of Regents. Dale Schulke, DRI Vice President for Finance and Administration, said after 30 years, assets constructed on the property revert to the corporation, then to the Board. Mr. Graves, who is also a member of the DRI Advisory Board, reported that the Dandini Park, when fully developed, could bring in \$40 million a year.

Motion carried. Mrs. Price abstained.

33. Approved Handbook Amendment, Equal Opportunity and Affirmative Action Policy

Approved an amendment to the Handbook, Title 4, Chapter 8, Section 1, Equal Opportunity and Affirmative Action Policy, UCCSN, in order to bring the policy into conformity with NRS 613.325 and federal legislation.

Mr. Klaich moved approval of a Handbook amendment regarding Equal Opportunity and Affirmative Action Policy. Mrs. Gallagher seconded. Motion carried.

34. Information Only: Outstanding Faculty Recognition

At the request of the Board of Regents, each Faculty Senate

Chairman reported on the outstanding faculty achievements for the institution. Ref. B is filed in the Regents' Office.

University of Nevada, Las Vegas

Scott Locicero

Community College of Southern Nevada

George Frederick Isham

Western Nevada Community College

Joy Marie Keating

35. Approved Report and Recommendations of the Audit Committee

A report and recommendations of the Audit Committee meetings, held December 16, 1992, February 2, 1993 and February 16, 1993, were made by Regent Dorothy Gallagher, Chairman.

December 16, 1992 Meeting

(1) UCCSN Consolidated Financial Statement - Representatives from Deloitte & Touche, UCCSN independent auditing firm, reported on the June 30, 1992 UCCSN Financial Statement, and gave a clean opinion. The Financial Statement is filed in the Regents' Office.

(2) UCCSN Constructive Service Letter - Representatives from Deloitte & Touche, UCCSN independent auditing firm, reported on the June 30, 1992 UCCSN Constructive Service Letter. The Constructive Service Letter is filed in the Regents' Office.

Mr. Glen Storer reported that all items have been addressed except for electronic data processing disaster planning. Mrs. Sandi Cardinal, Director of UCCSN Internal Audit, responded that the UCCSN Computing Services is in the process of updating the existing plan to reflect the current computing environment. Chairman Gallagher requested Mrs. Cardinal to report back on the completion date expected by the UCCSN Computing Services on this plan.

Mr. Storer mentioned that the Student Information Services (SIS) System access security should be

updated to ensure that only users who are authorized and have a business need are granted access to student records and financial aid. Ms. Cardinal responded that this issue is being addressed.

In addition, Mr. Storer recommended that UCCSN perform a thorough review of the College and University Financial System (CUFS) and design appropriate implementation procedures that would correct problems noted with the fixed asset system, such as equipment purchases not recorded timely, modifications to equipment or transfers of equipment from one location to another are recorded as disposals and then repurchases, and disposed equipment be recorded with original cost less accumulated depreciation expense.

UNR and UNLV responded that they are addressing these issues.

(3) Approved Audit Report and Recommendations, Thomas and

Mack Center, UNLV - Acting Director of Internal Audit

John Love presented the audit of the UNLV Thomas and

Mack Center, July 1, 1990 through February 28, 1991.

The audit report is filed in the Regents' Office.

UNLV Athletic Director Jim Weaver stated that an internal audit committee has been established at Thomas and Mack Center which includes 3 members from entertainment and 3 members from athletics.

(4) Approved Audit Report and Recommendations, Extension

Centers, CCSN - Acting Director of Internal Audit

John Love presented the audit of the CCSN Extension

Centers, July 1, 1991 through June 30, 1992. The

audit report is filed in the Regents' Office.

(5) Approved Audit Report and Recommendations, Fleischmann

Planetarium, UNR - Acting Director of Internal Audit

John Love presented the audit of the UNR Fleischmann

Planetarium, July 1, 1991 through June 30, 1992. The

audit report is filed in the Regents' Office.

(6) Approved Audit Report and Recommendations, Nevada

Bureau of Mines and Geology, UNR - Acting Director

of Internal Audit John Love presented the audit of

the UNR Nevada Bureau of Mines and Geology, July 1,

1991 through May 31, 1992. The audit report is filed

in the Regents' Office.

(7) Approved Audit Report and Recommendations, Fallon

Campus Business Office, WNCC - Acting Director of

Internal Audit John Love presented the audit of the

WNCC Fallon Campus Business Office, July 1, 1991

through June 30, 1992. The audit report is filed

in the Regents' Office.

It was recommended that student registration funds be

deposited within 24 hours of receipt during the 3

registration periods throughout the year.

February 2, 1993 Meeting

(1) Approved Audit Report and Recommendations, Student

Development Center, UNLV - Acting Director of In-

ternal Audit John Love presented the audit of the

UNLV Student Development Center, July 1, 1991

through June 30, 1992. The audit report is filed

in the Regents' Office.

(2) Approved the Audit Report and Recommendations, College

of Hotel Administration, UNLV - Acting Director of

Internal Audit John Love presented the audit of the

UNLV College of Hotel Administration, July 1, 1991

through June 30, 1992. The audit report is filed in the Regents' Office.

It was requested that Mr. Love ensure that procedures for approval of contracts is being followed.

Dean Christenson explained that the procedures for the scholarships awarded minority students are in the process of being revised and that they will be reviewed by Assistant General Counsel David Hintzman before being accepted.

Mrs. Whitley volunteered to serve on this Committee along with the Dean and Affirmative Action Officer John Lujan.

Mr. Mike Sauer, UNLV Controller, informed the Committee that the UNLV Financial Aid Office will send a letter to all Deans informing them that all scholarship decisions must be documented in minutes of the various Department committees. This would ensure an audit trail to determine that donors wishes are being followed.

Chairman Gallagher agreed to send a similar letter from the Audit Committee to all Presidents. It is most important that donors' wishes are followed.

(3) Approved the Report and Recommendations for the College of Agriculture, UNR - Acting Director of Internal Audit John Love presented the audit of the UNR College of Agriculture, July 1, 1990 through March 31, 1992. The audit report is filed in the Regents' Office.

(4) Information Only: Follow-up Report on Business Center North, Professional Food-Service Management - Acting Director of Internal Audit John Love presented the follow-up report of the BCN Professional Food-Service Management, September 1, 1990 through August 31, 1991. The report is filed in the Regents' Office.

(5) Information Only: Follow-up Report on Grants and Contracts, UNR - Acting Director of Internal Audit John Love presented the follow-up report of the UNR Grants and Contracts, July 1, 1990 through September 30, 1991. The report is filed in the Regents' Office.

(6) Information Only: Follow-up Report on Associated

Students of the University of Nevada, Reno - Acting Director of Internal Audit John Love presented the follow-up report of the Associated Students of the University of Nevada, Reno, July 1, 1990 through February 29, 1992. The report is filed in the Regents' Office.

Mr. Tom Judy, UNR Controller, stated that ASUN office is working very actively to comply with the audit recommendations. His office will monitor to assure compliance. The problem is with the turnover in Student Government Officers and ensuring they understand and are trained in managing the fiscal affairs.

Chairman Gallagher requested a follow-up report be given to the Committee within the next several months.

(7) Information Only: Follow-up Report on Office of Undergraduate Admissions, UNLV - Acting Director of Internal Audit John Love presented the follow-up report of the UNLV Undergraduate Admissions, Fall 1991. The report is filed in the Regents' Office.

Mr. Larry Mason, UNLV Director of Admissions, reported

that one person from his office has been assigned to review these records each semester to ensure compliance.

- (8) Information Only: Follow-up Report on Health Sciences Center, CCSN - Acting Director of Internal Audit John Love presented the follow-up report of the CCSN Health Sciences Center, July 1, 1991 through January 31, 1992. The report is filed in the Regents' Office.

February 16, 1993 Meeting

(1) through (15)

Financial Statements and Constructive Service Letters, UCCSN, UNR, UNLV, DRI, TMCC, CCSN, WNCC, NNCC - Chairman Gallagher introduced Mr. Dennis Gauger, Deloitte & Touche. Mr. Gauger explained that he would discuss the 7 separate institutional financial statements inasmuch as they were each given unqualified opinions. He related that all institutions within the System use the same format. He distributed a booklet, "Public Sector Audits" for members of the Committee, which explains the procedures used. He stated that the Regent Committee fulfills the role with the auditors

very nicely and that their auditors are comfortable in being able to discuss with the Committee at any time, any concerns they might have.

Mr. Gauger reviewed with the Committee a summary report prepared by Deloitte & Touche, filed in the Regents' Office.

Significant Accounting Policies. There were no significant changes in previously adopted accounting policies or their applications.

Management Judgments and Accounting Estimates. There were no significant changes in accounting estimates or in management's judgments relating to such estimates.

Significant Audit Adjustments. All proposed audit adjustments were reviewed with management and were determined to not materially, either individually or in the aggregate, have a significant effect on the financial reporting process.

Other Information in Documents Containing Audited

Financial Statements. The firm looked at new bond issues for the System which had occurred, but found no inconsistencies.

Disagreements with Management. No disagreements.

Consultation with Other Accountants. There were no consultations with other accountants about auditing and accounting matters in 1992.

Difficulties Encountered in Performing the Audit.

None.

Management Consulting Services. None.

Mrs. Price asked for clarification on the term of related parties and related transactions. Mr. Gauger stated that was more of a problem in a commercial setting; however, they are sensitive to the issue but there are very few within a University setting. He added that during the last 3 or 4 years, there have been no transactions significant enough to comment on in audits of the System.

In a discussion concerning standardized reports for institutions within the System, Mrs. Gallagher commended the System Financial Officers and Deloitte & Touche for standardizing these reports for easy comparison for the lay Board.

Mr. Brian Merryman, Deloitte & Touche, reported on the Management Letters for the institutions.

Fixed Assets. All Campuses. An apparent problem in the software reporting, rather than with management.

The matter was reviewed with management and the software is being changed. In answer to questions from the Regents, Mr. Merryman replied that the new CUFS system was being implemented at the time of the audit.

Mrs. Sandi Cardinal, Director of Internal Audit, stated that this will be monitored throughout the year to be certain the software is correct.

Grant Administration. There were problems noted in the administration of grants at NNCC, to which NNCC management responded. They have now hired a person to handle grants. In the past, accounting for NNCC was done at TMCC, but has since been moved to NNCC.

With the hiring of the new person, there should be no further problems.

Mr. Gauger related the relationships between the in-house and external auditors is very good. In answer to a question from Mrs. Price concerning the Foundations, Mr. Gauger stated that his firm audits only the UNLV Foundation. Mr. Tom Judy, Controller at UNR, stated that all Foundations are audited and are responsible to the Board and make annual reports. At UNR, all gifts go through the Development Office and Deloitte & Touche does audit these transactions between the Foundation and the Campus.

Mr. John Love, Acting Director, related that the internal auditors have found the Foundations to be very cooperative and open in all their dealings.

(16) Report on Recently Reported Embezzlement, Research and Educational Planning Center, UNR - Mr. Love stated that the UNR student newspaper, "Sagebrush", had reported an alleged embezzlement at the Research and Educational Planning Center, UNR, and that the matter is in litigation. He distributed a handout outlining

the involvement of Internal Audit. He has received a letter from Dean Frank Meyers outlining procedures they have taken to ensure protection of accounts in the future; i. e., there will be a separation of duties, quarterly reports will be submitted, independent contractors will be given the procedures, purchases will go through several checks within the College of Education.

Mr. Judy explained it is estimated that \$123,000 is involved. It appears that the independent contractor documents were falsified. At first it was thought a fictitious name was used, but that has not been the case. It appears that one person had too much responsibility. Documentation was there, but the same person was responsible for submitting and approving the documentation.

In answer to Mrs. Price's question, Mr. Judy stated that particular area had probably not been audited before. Mr. Love related that federal programs come under the AOMB 133 audits. Mrs. Price asked whether there were enough auditors in the System, with Mr. Love replying that there were not at the moment.

However, they are doing a risk analysis on all Departments now to determine what should be audited.

That report will be finished by the end of the year.

Mr. Gauger stated that Deloitte & Touche do the federal grant audits every 2 years. He added that he did not believe there were enough internal auditors.

Mr. Merryman related that a review has been scheduled of the internal audit process and at its conclusion they will make recommendations. (The funding for the review has been included in the UCCSN 1993-95 Biennial Budget Request. If funded, the audit will be scheduled after July 1, 1994.)

Mrs. Price asked who did the legislative audits, with

Mr. Gauger replying that recently those have been contracted to outside auditors. Deloitte & Touche has done them for the University.

Mr. Gauger commended the internal audit staff and controllers and their staff people for their cooperation and assistance.

Mrs. Gallagher moved approval of the reports and recommendations of the Audit Committee. Mr. Klaich seconded. Motion

carried.

36. Approved Wetlands Agreement, UNR

Approved a wetlands agreement for UNR. The Airport Authority of Washoe County requested a Grant of Conservation Easement from the Board of Regents of the University and Community College System of Nevada, University of Nevada, at the Nevada Agricultural Experiment Station (Farm) adjacent to the Steamboat Creek in order to construct the wetlands mitigation and stream restoration which will be required as mitigation for the airport expansion project. The project involves approximately 17 acres of University owned land in this area. In exchange, the project will allow grading of approximately 8 acres of this parcel. Graduate assistants will work on the project and the area will provide an indefinite future for graduate assistant research.

Mr. Klaich stated that his law firm represents the Airport Authority of Washoe County; therefore, he would not vote on the matter.

Mrs. Gallagher moved to approve the wetlands agreement for UNR concerning the Nevada Agricultural Experiment Station

(Farm) land adjacent to the Steamboat Creek for the construction of wetlands mitigation and stream restoration.

Mrs. Berkley seconded. Motion carried. Mr. Klaich did not vote.

37. Approved Payment of Outstanding Bill, UNLV

Approved to pay an outstanding bill from non-State funds as outlined in Ref. I, filed in the Regents' Office.

Mr. Klaich moved for approval for UNLV to pay an outstanding bill from non-State funds. Mr. Graves seconded. Motion carried.

The Board recessed to go into the Investment Committee meeting.

17. Report and Recommendation of the Investment Committee

(continued)

The Investment Committee reconvened with all members present except Mr. Foley.

President Maxson asked the Committee whether the Board would reconsider its motion, which ended in a tie vote, then ta-

bling the motion with instructions to the President to negotiate the agreement and bring back to the Board for consideration any changes that might be made.

Chairman Klaich stated that action on the motion must be made by the Board, but that he would entertain comment by the Committee.

The President further explained that it would be in the interest of the University to renegotiate the terms of the contract with a "table" vote rather than a "no" vote. This would allow the College to express the fact that the Board is very grateful for the offer of this gift, but does have some technical problems which they would like worked out before final acceptance.

Regent Price stated that to reconsider a vote, the motion must come back to the Board in the same manner and could not be changed. General Counsel Klasic stated he felt the item could be put back on the table because the Board would be reconsidering the concept of accepting or rejecting the endowment.

Regent Price asked why a new item could not be placed on the

next regularly scheduled Board meeting agenda. It was explained that the \$2 million currently is in the endowment pool. However, by virtue of the "no" or tie vote, the money would have to be returned to the company on the next working day; whereas, with a "table" vote, the University could keep the funds and continue negotiations. It was pointed out that it might not be that easy to get the funds returned once sent back to the donor.

Regent Klaich stated for the record that the University should understand that if a contract is brought back to the Board it must address the concerns as expressed by the Board, or other votes could be switched to vote against it.

After considerable discussion, and without having a copy of "Robert's Rules of Order" to consult, it was agreed that the Committee would recommend to the Board reconsideration of the motion and vote.

The Board of Regents' meeting reconvened at 4:00 P.M. with all Regents present except Mr. Foley and Dr. Derby.

Chairman Sparks explained that the Investment Committee has asked the Board to reconsider its vote of the previous day

concerning the Ace Denken contract.

Mrs. Price stated that she felt the item should be put on the next agenda. However, if the Board was to reconsider the motion, that the motion cannot in any way be changed.

General Counsel Klasic stated he felt the motion could be tabled, and when brought back it could be changed. Chancellor Dawson suggested that the motion could be brought back at the next meeting and approved or disapproved. There could also be an item on the agenda which contained a changed contract in case the first motion is disapproved. Mrs.

Berkley again expressed her concern that the contract had not been corrected prior to its coming to the Board.

The Chairman explained that if the motion is tabled, the \$2 million gift would not be returned, but the University could renegotiate the contract and bring it back to the Board.

Mrs. Whitley, having voted no, moved to reconsider the motion to accept the Ace Denken Company Endowment and the execution of the contract as proposed. Mr. Klaich seconded. Motion carried.

Mr. Klaich moved to table the report of the Investment Com-

mittee until the next meeting of the Board. Mrs. Whitley

seconded. Motion carried.

The meeting adjourned at 4:10 P.M.

Mary Lou Moser

Secretary of the Board

03-05-1993